

PLANNING BOARD MEETING
Tuesday September 21, 2010
Stow Town Building

1.	7:00 PM	Call to Order
2.	7:01	Review Correspondence and Minutes
3.	7:10	Public Input
4.	7:20	Planning Board Members' Updates (News and Views, Committee Reports and Work Plan Update)
5.	7:25	Coordinator's Report

Appointments

6.	7:30	
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Discussion/Action Items

7.	7:30	Fall Town Meeting
8.		Derby Wood PCD Trails
9.		Lower Village <ul style="list-style-type: none"> • Lower Village Sub-Committee • Lower Village Planning
10.		Executive Session
11.	10 P.M.	Adjournment

CORRESPONDENCE

09/08/10 Memo from Kristen Domurad to ZBA RE: Addendum to Planning Board comments on Comprehensive Permit Application for Plantation Apartments II

09/08/10 Letter from Steve Quinn to Habitech RE: Taylor Road PCD

09/08/10 Memo from Karen Kelleher to ZBA RE: Planning Board comments on Comprehensive Permit Application for Pilot Grove Apartments II

09/09/10 Memo from Planning Board to ZBA RE: Planning Board comments on Variance and Special Permit Application for Wireless Service Facility

09/09/10 Letter to Habitech from Kristen Domurad RE: Response to Emergency Access Drive Request

09/10/10 Letter to Mr. Collings RE: ANR lot Barton Road

09/13/10 Letter from DHCD to Kristen Domurad RE: Subsidized Housing Inventory

09/16/10 Letter from Pompo Use Study Committee RE: Status

09/16/10 Letter from Craig Martin, Building Commissioner to Kelly Reynolds RE: Former Mobil Service Station Site

TOWN BOARDS/COMMITTIES

09/07/10 Building Department, August Permits

09/09/10 Conservation Commission, Notice of Public Hearing 63 Robert Road

09/10/10 Building Department, Application for Clearance Prior to Issuance of a Building Permit

09/15/10 Conservation Commission, Certificate of Compliance 120 Taylor Road

09/15/10 Conservation Commission, Order of Conditions 63 Robert Road

AREA TOWN BOARDS/COMMITTIES

09/02/10 Acton ZBA Notice of Amended Decision 93 Central St.

09/08/10 Boxborough ZBA Notice of Public Hearing 428 Sargent Road

PUBLICATIONS

09/09/10 The Beacon September Issue

09/10/10 APA Audio/Web Conference Training Series

09/13/10 APA Zoning Practice , Practice Green Infrastructure

09/14/10 ESRI "Government Matters"

LOOKING AHEAD

<i>Task</i>	<i>Priority</i>	<u>Long</u> <u>Median</u> <u>ShortTerm</u>	<u>Timeline to begin</u>	<u>PB</u> <u>Member(s)</u>
Zoning Compliance <ul style="list-style-type: none"> Establish Standard Process 	H	S	07/13/10	Karen 8/14 - Memo sent to Building Commissioner - Fact Sheets pending PB Approval
Lower Village Traffic and Pedestrian Safety Master Plan	H	S	07/06/10 07/13/10 07/20/10	All 9/17 - RFP to be mailed
Sign Bylaw - Review and update Bylaw <ul style="list-style-type: none"> Review draft document for Lower Village Sub-Committee Design Standards Review area town bylaws 	H	S	Working independently- Meeting in October/November	Ernie/Brian
CLURPA – Comprehensive Land Use Reform and Partnership Act	H	S	08/10/10	8/11 – Letter sent to Sen Eldridge and Rep Hogan
Golf Course and Orchard Zoning <ul style="list-style-type: none"> Overlay District? Review EO418 buildout Review Area Town Bylaws 	H	S	Working independently- Meeting in October/November	Kathleen Lori
Lower Village Zoning <ul style="list-style-type: none"> Set goals Methods to achieve goals Zoning Bylaw Amendments Design Standards 	M	L	09/21/10	Steve
Lower Village Common (Create a “sense of place”) <ul style="list-style-type: none"> Report from Lower Village Committee 	M	S	TBA	Lower Village Sub-Committee
Planned Conservation Development Bylaw (PCD) <ul style="list-style-type: none"> Allow by Right Designate Open Space First 	M	S		
Review Section 3.9 (Non-Conforming Uses)	M	M		
Adult Entertainment Zone	L	L	Email Mass Planners List Serve	
Floodplain Wetlands Overlay District <ul style="list-style-type: none"> Review Floodplain Studies 	L	L		